

# Memo



To: Mr. Bill Becker, Administrator  
From: Eric Reiners, Director of Public Works  
CC: Deerfield Township Trustees, Mrs. Lois McKnight  
Date: January 18, 2012  
Re: Decorative signs & decorative sign post replacement policy

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## **Background:**

On January 17, 2012 the Deerfield Township Trustees adopted a formal sign maintenance policy for all roadway, regulatory, and street signs along Township maintained roadways. That policy was in accordance with the Federal Highway Administrations required mandate to adopt a policy in which street signs were required to meet current retroreflectivity levels.

## **Issue:**

Several subdivisions within Deerfield Township have decorative signs and decorative sign posts which were installed during the initial construction of the development. Maintenance of those decorative posts and decorative signs is the responsibility of the individual HOA's. If one is knocked down, the Township does not replace it with a decorative style post or decorative style sign. They are only replaced with our standard sign post and our standard sign meeting the current MUTCD regulations.

## **Policy:**

If a sign or sign post is damaged within one of the subdivisions with a decorative type sign or decorative type post, the Township will only provide the actual sign required to be installed in accordance with the MUTCD. Likewise, the post we provide will be the standard U-Channel post that we install with all standard signs.

If an HOA chooses to have a decorative sign post reinstalled, it will be done at their cost. The Township will however, provide reimbursement to the HOA in the amount of the cost for the standard post that we would typically install.

If a HOA chooses to have their own decorative sign reinstalled, it must meet the current regulations as outlined in the MUTCD, and must be done at their cost. The Township will however, provide reimbursement to the HOA in the amount of our current cost for that specific sign type.

Please feel free to contact me if there are any questions or concerns regarding this policy.

Respectfully,

Eric Reiners