

DEERFIELD TOWNSHIP JOB DESCRIPTION

Position Title: Park Outdoor Camp Recreation Staff/Camp Counselor (Seasonal)

Department: Parks and Recreation
Reports to: Parks and Recreation Director
Pay Rate: \$10.00/Hour
Probation: 180 Days
Work Hours: 8:00 a.m. – 1:00 p.m. Monday - Friday
Hours vary based on programs

JOB RESPONSIBILITIES:

Camp counselor for outdoor day camp for children ages 5 years old through 8th grade. Responsibilities include: ensuring safety of campers, conducting daily activity schedule, managing camp equipment and supplies, and implementing positive behavior management techniques.

QUALIFICATIONS:

Minimum class requirements: equivalent to high school diploma; prefer: two (2) years college level courses in education and administration or two (2) years experience in structured outdoor activities involving children and juveniles; CPR and first aid certified. (Other Evidences may be substituted).

ESSENTIAL FUNCTIONS:

1. Follow established safety procedures and controls
2. Serve as a positive role model for youth
3. Maintain effective communication with staff, campers, and parents
4. Attend preliminary training and weekly staff meetings
5. Assist in the preparation of camp activities (prepare craft materials, gather supplies, etc.)
6. Assist with and follow established guidelines for camper check-in/check-out; supervise and engage campers in activities during arrival and departure times
7. Lead small and large group learning activities, such as hiking, nature exploration, recreational sports, games, and crafts
8. Manage group dynamics, behavior concerns, and emergency situations, including the application of first aid; use problem solving skills and seek assistance when needed
9. Assist with setup/cleanup of camp area and activities
10. Maintain and complete required camp forms (Daily Group Sheets, Incident Reports, etc.)
11. Other duties as assigned

Application Deadline: Friday, March 10, 2017, 9:00am

**Mail Completed Application to: Matt Clark
Director of Administrative Services
Deerfield Township
4900 Parkway Drive, Suite 150
Mason, OH 45040**