



PLANNING AND ZONING DEPARTMENT
Residential Single-Family Permitted and Accessory Uses

The undersigned applies for a Zoning Certificate for the following use. Said certificate to be issued on the basis of the information contained within this application. If you are not the property owner(s), please include a signed letter from the property owner(s) authorizing you to make this application. The applicant hereby certifies that all information and attachments to this application are complete and accurate, and that the proposed use will be constructed as shown.

LOCATION OF CONSTRUCTION

Please include address, street, city, and zip code

Subdivision _____

Lot # _____

Parcel ID # _____

CONTACT INFORMATION

	PROPERTY OWNER	CONTRACTOR
Name		
Company		
Address		
City, State, Zip		
Phone		
Fax		
Email		

TYPE OF CONSTRUCTION

- | | | |
|--|---|-----------------------------------|
| <input type="checkbox"/> New Single-Family | <input type="checkbox"/> New Two-Family | <input type="checkbox"/> Addition |
| <input type="checkbox"/> Detached Garage | <input type="checkbox"/> Deck | <input type="checkbox"/> Pool |
| <input type="checkbox"/> Shed | <input type="checkbox"/> Sunroom | <input type="checkbox"/> Patio |
| <input type="checkbox"/> Carport | <input type="checkbox"/> Gazebo | <input type="checkbox"/> Other |

DESCRIPTION

Explain Use in Detail (please include square footage, height and intended use)

PLEASE REVIEW AND CHECK THE FOLLOWING (Application will not be processed unless completed)

- I have attached a survey stamped by a registered surveyor showing the dimensions of the lot, all front, side and rear yard setbacks, and the footprint of the primary and accessory structures, proposed and existing.
- I understand that downspouts may not be extended underground to the street and through the curb.
- I understand that sump pump lines must discharge either onto the ground or into an approved sump pump drainage system and may not be extended through the curb.
- I understand and have shown all items relating to storm water (easements, flood routing paths and minimum building opening) on the attached plot plan.
- I understand that it is my responsibility to comply with private deed and/or subdivision restrictions/covenants.

*Signature of Applicant _____ Date _____

*Applicant hereby affirms that all information and attachments to this application are complete and accurate.

