



Monthly Progress Report September 2018

Project Title: Deerfield Township Parks & Recreation Master Plan

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Tasks Accomplished in September 2018

1. The Assessment and Alternatives workshop was conducted on 5 September.
2. ETC finalized and mailed the statistically valid community survey on 14 September.
3. Benchmark data was collected and prepared based on findings to date.
4. Program and operations assessment was commenced, and a meeting was held on 5 September.
5. The draft parks classifications was prepared.
6. Continue coordinating with the Township to support overall Parks Master Plan and the Preferred Alternatives Workshop #3, scheduled for 5 September 2018.

Outstanding Issues

1. None at this time

Anticipated activities to be accomplished in October 2018

1. Conduct the citizen steering committee meeting #3 on 3 October.
2. Conduct Workshop #3 on 11 October.
3. ETC to complete the statistically valid community survey.
4. Continue developing the program and operations assessments while analyzing the results and desired outcomes based on the statistically valid community survey.
5. Finalize benchmarking data based on the results and desired outcomes based on the statistically valid community survey.
6. Coordinate with the Township to prepare for the Preferred Plan Workshop #4, scheduled for 28 November 2018.

End of Progress Report